



Application no    Agent code(for office use)    **Terms and Conditions****No. DN/154/ITC\_undertaking/01/1**

1. **Agents:** The enlistment/appointment of agents will be subject to the scrutiny and approval of Calcutta Telephones, BSNL
2. India Telephone Card Agent will neither have STD/ISD PCO booths nor will be granted such facilities during the existing/ continuance of such Agency.
3. The India Telephone Card Agents will be issued an Agent Code from Calcutta Telephones, BSNL. The Calcutta Telephones, BSNL reserves its right to grant number of agencies .
4. Each Agent will have to purchase India Telephone cards of Rs. 10,500/-(Rupees ten thousand five hundred) minimum plus in multiple of hundreds.

**5. Commission:**

- a) The commission of 5% on the denomination values of India Telephone cards will be paid by Calcutta Telephones, BSNL, and the commission will be subject to the changes by DOT/BSNL directives from time to time.
- b) The agent will have to deposit the total value of cards he intends to purchase (plus service Tax less commission on denomination value) to CAO (CS), Calcutta Telephones, BSNL in Cash or Demand Draft/Pay Order.
- c) The DD/Pay Order is to be drawn in favour of Accounts Officer, BSNL, Calcutta Telephones, 1<sup>st</sup> Floor, Telephone Bhawan, 34, BBD Bag, Kolkata-700001.

**The commission of 5% will be paid/adjusted at the time of sale to Agent as per following table.**

	Denomination value of India Telephone Card in Rs (a)	Service Tax (5% of a ) in Rs. (b)	Commission (5% of a ) Rs. (c)	Amount to be Deposited in Rs. (a + b-c)	Sale Value of Cards in Rs.
1	100	5	5	100	105
2	200	10	10	200	210
3	500	25	25	500	525
4	1000	50	50	1000	1050
5	2000	100	100	2000	2100
6	5000	250	250	5000	5250

6. The agent must put (i) Agent code (ii) Date of sale and (iii) Time on the India Telephone Card cover prominently while selling the card.
7. The distribution of India Telephone Card may be postponed due to any technical reasons beyond the control of Calcutta Telephones, BSNL against which the agents will be debarred from raising any objection.
8. The Intelligent Network(IN) telephone instrument, Display Advertisement Board, etc if issued by Calcutta Telephones, BSNL are to be kept/displayed at the selling point of Cards and are to be returned on termination of the agency.

**9. Termination of Agency:**

**The agency will be terminated on the following grounds without assigning any reason if :**

- The sale of India Telephone Card (ITC) by the agents beyond the **Validity Time**, as printed on the card.
- Any extra service charge be levied by the agents
- Against any complaint which establishes willful tampering of India Telephone Card card by the agent with malafide intention.
- Any fraudulent activities be committed by the agents concerning agency in terms of agreement /contracts.

**10. Dispute and Arbitration:**

Any dispute arises between India Telephone Card agent and Calcutta telephones, the Arbitration will be under the section 7B of Indian Telegraph Act 1885.

Signature in witness of

Signature of Applicant

SDN(DN)  
Calcutta Telephones, BSNL

To be signed at the time of submitting the application